

Approved Minutes Emmet County Board of Supervisor Minutes
 July 13, 2021 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Jeff Quastad, Chair
 Tim Schumacher, Vice-Chair
 John Pluth
 Todd Glasnapp
 Lisa K. Hansen

Absent:

Meeting ID: 868 7789 3259
 Passcode: 162838
 One tap mobile
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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Pluth to approve the minutes from last week’s meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, Supervisor Pluth reported on plumbing issues at the Annex Building.

Supervisor Glasnapp reported on the Safety Committee meeting he attended. Emmet County is 27 days accident free. Glasnapp also reported that Emmet County Sheriff Mike Martens has received a grant for bullet proof glass for the Sheriff’s office.

Supervisors Hansen, Pluth and Schumacher plan to attend the Conference Board meeting tomorrow night.

Supervisor Quastad will be attending a Kiwanis meeting and the Board discussed items to share with the group.

The Board discussed the progress of the new weed spraying program.

Auditor, Amy M. Sathoff reported that the Department of Management was late getting consolidated levy rates to the County which in turn caused the Department of Revenue to need 15 days to process the Business Property Tax Credits. This will put a tight turn around for the Auditor’s and Treasurer’s offices to get the property tax statements out by August 15, 2021.

Emmet County Engineer, Walter Davis-Oeth joined the meeting. The Board discussed with Davis-Oeth the progress of the new weed spraying program. Walter reported that the crusher will be moving into Egeland Pit and crushing next week. MSHA (Mining Safety and Health Administration) training will take place tomorrow. Davis-Oeth reported that painting on the road projects will finish up this week.

Davis-Oeth also reported that he is continuing to try to set up a video conference with the Union Pacific regarding the rough railroad crossings in Emmet County.

Motion by Pluth, second by Lisa to approve the Utility Permit for Iowa Lakes Electric to bore from ROW to Row under 260th Street at approximately 445’ east of 5235 260th Street. Boring will consist of a single primary 7,200 volt cable inside of 2” continuous conduit buried at a minimum depth of 48”. The purpose of this construction is to provide service for a new hog confinement. All ayes, motion carried.

Motion by Pluth, second by Glasnapp to approve the monthly claims as listed below. All ayes, motion carried.

Gross Pay 2021 June	343823.37
Total Gross Payroll	475747.12
County Share IPERS	32215.28
County Share FICA	20002.04
County Share Medicare	4677.93
County Share Health/Den Ins.	74928.50

VENDOR	DESCRIPTION	AMOUNT
A & M LAUNDRY INC	@LAUNDRY SERVICE	73.00
ACE HARDWARE	@SUPPLIES	496.77
AHRENSTORFF, STACEY	@EXPERT WITNESS	680.00
ALLIANT ENERGY	@UTILITIES	216.66
ALPHA WIRELESS COMM.	@ESTHERVILLE AMBULANCE PAGERS	18,206.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	388.33
ARMSTRONG HISTORICAL SOCIETY	MONTHLY PAYMENT	125.00
ARMSTRONG LIBRARY	FY22 PAYMENT	6,425.00
ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
AT & T	@E911 ACCESS	48.16
B & W CONTROL SPECIALISTS INC	TREATMENT	58,495.50
BAULER, MELANIE	@CELL PHONE REIMBURSEMENT	103.70
BLACK HILLS ENERGY	@UTILITIES	470.48
BOMGAARS SUPPLY	@SUPPLIES	436.84
CAASA	MONTHLY PAYMENT	291.67
CDWG INC	@CABLES	36.44
CENTRAL IA JUV DETENTION CTR	@SHELTER CARE	1,302.99
CITY OF ESTHERVILLE	@UTILITIES	7,088.17
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,416.67
CITY OF RINGSTED	@UTILITIES	29.50
DASH MEDICAL GLOVES INC	@SUPPLIES	266.90

DETMANN, PAMELA	@CELL PHONE REIMBURSEMENT	137.00
DIETRICH, LEA	@MILEAGE	10.00
DOLLAR GENERAL	@INCENTIVES	128.90
DUITSMAN PLUMBING & HEATING	@SERVICE	418.11
EARLY, STEPHANIE J	@TRANSCRIPT	61.00
EGELAND, THOMAS	@CELL PHONE REIMBURSEMENT	20.00
ELECTION SYSTEMS & SOFTWARE IN	MAINTENANCE FEES	9,087.97
EMMET CO ENGINEER	@Fuel	1,569.61
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,166.67
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO SHERIFF	@TRANSPORT FEES	2,381.92
EMMET CO TREASURER	POSTAGE	1,391.13
ENDERSON, JEFFREY	@CELL PHONE REIMBURSEMENT	20.00
E-PRIDE OFFICE PRODUCTS	@OFFICE SUPPLIES	47.98
ESTHERVILLE COMMUNICATIONS	INTERNET FEES	70.00
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY	MONTHLY PAYMENT	1,271.67
ESTHERVILLE NEWS AND SPIRIT	@AMEND ZONING PUBLICATION	100.16
ESTHERVILLE PAINT & GLASS	@REPAIRS	1,007.99
EWEN, ALEX	@CELL PHONE REIMBURSEMENT	20.00
FAREWAY STORES	@SUPPLIES	533.97
FIRSTNET AT&T MOBILITY	@HOTSPOT	726.34
FREDERICKSEN, TRAVIS	@CELL PHONE REIMBURSEMENT	20.00
GALLS KY	@BATTERY	38.53
GOEBEL, ROB	MONTHLY PAYMENT	1,742.00
GORDON FLESCH WI	@COPIER	46.13
GRAHAM TIRE SPENCER	@TIRES	480.72
GREAT AMERICA FINANCIAL SVCS	Copies Lease - Lanier	80.64
GUTHRIE CO IA SHERIFF	@SERVICE OF PAPERS	76.64
HALL, KYLEE	@TRANSCRIPT	140.50
HANSEN, LISA	@MILEAGE	21.00
HARDIN IA COUNTY SHERIFF	@SERVICE OF PAPERS	63.00
HARRIS SANITATION & SONS INC	@SANITATION	1,140.00
HEARTLAND SECURITY SERVICES	@SECURITY	392.10
HOOGE, SHARON	@CELL PHONE REIMBURSEMENT	944.72
HOWING, MICHELLE	@CELL PHONE REIMBURSEMENT	20.00
HUMANE RESTRAINT	@PRISONER RESTRAINT	22.50
HUNTLEY, BEN	@MILEAGE & EXPENSES	693.00
HY-VEE ACCOUNTS RECEIVABLE	@INCENTIVES	296.10
ICACMP	FY22 KARPEL FEES	9,900.00
INLAND TRUCK PARTS & SERVICE	@PARTS	190.08
INMAN ELECTRIC	@SHIPPING FEES	844.95
IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT	2,500.00
IOWA LAKES ELECTRIC COOP	@UTILITIES	40.69
IOWA LAW ENFORCEMENT ACADEMY	@MMPI EVALUATION~	150.00
IOWA SECRETARY OF STATE	NOTARY RENEWAL	30.00
ISAC EDUCATION & SEAT TRAINING	REGISTRATION	210.00
ISAC UNEMPLOYMENT	@UNEMPLOYMENT 2ND QTR 2021	4,875.85
JCL SOLUTIONS - JANITORS CLOSE	@CUSTODIAL	218.86
JOHNSTON AUTO STORES	@UTILITIES	78.67
KIRCHNER, LARRY	@CELL PHONE REIMBURSEMENT	20.00
MANWARREN, JOEY'S LAWN SERVICE	MOWING	175.00
MARCO (DALLAS)	@COPIER	169.04
MARCO (MPLS)	@COPIER	172.53
MAVERICK DRONE SYSTEMS	@BATTERIES ~	972.21
MAXYIELD COOPERATIVE	@FUEL	73.73
MCCARTHY, MARCIA	@TRANSCRIPT	31.00
MEDIACOM	@PHONE/INTERNET	1,562.51
MOORMAN, MARY	@MILEAGE	30.50
MOTOR INN OF ESTHERVILLE	PARTS	12.36
MOTOR INN OF SPIRIT LAKE	@REPAIRS	608.67
OFFICE ELEMENTS	@Supplies	347.42
OLESON, LUCAS	@CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION	@OFFICE SUPPLIES	112.75
PERFORMANCE CAR AND TRUCK	@REPAIRS~	283.85
PICTOMETRY INTERNATIONAL	FLIGHT 2 YEAR 3	26,242.00
POSTMASTER	POSTAGE	140.00
PRESTON, CORRIN	@CELL PHONE REIMBURSEMENT	79.00
PRESTON, KATHLEEN	@CELL PHONE REIMBURSEMENT	177.00
PRO COOP ESTHERVILLE	FUEL	34.44
PRO COOP POCAHONTAS	@FUEL	29,668.34
RDI	@IT SUPPORT	14,073.40
RICOH USA	@COPIER	69.64
RINGSTED AMBULANCE	MONTHLY PAYMENT	330.42
RINGSTED LIBRARY	MONTHLY PAYMENT	423.83
RINGSTED SENIOR CITIZENS, %RON WILSON	MONTHLY PAYMENT	150.00

RINGTEL COMMUNICATIONS	PHONE	462.34
RIVER VALLEY TELECOMMUNICATION	PHONE	1,074.60
ROSBURG, LISA	@CELL PHONE REIMBURSEMENT	20.00
SATHOFF, AMY	@CELL PHONE REIMBURSEMENT	54.70
SCHNEIDER CORPORATION	Web Services thru 9/30/21	2,355.00
SCHUMACHER ELEVATOR	ELEVATOR MAINTENANCE	182.16
SIOUX CO IA SHERIFF	SERVICE OF PAPERS	58.00
STALLS FARM & HOME	@SUPPLIES	765.97
STARNET - RIVER VALLEY TEL CO	WEB HOSTING/EMAIL	35.00
TERRIL TELEPHONE CO	@E911 ACCESS	5.68
TSP COURT REPORTING, TERRI PALS	@SERVICE OF PAPERS	31.50
US POSTAL SERVICE - POSTAGE B	PREPAID POSTAGE	1,000.00
VERIZON WIRELESS	@CELL PHONE	636.35
VISA	@MEETING EXPENSES	7,430.35
WATSON & RYAN	@Attorney Fees	2,549.75
WELLS FARGO - ELITE CARD	@EXPENSES	357.02
WEST PAYMENT CENTER	@WESTLAW	682.50
WESTERN IOWA TOURISM REGION	FY22 PAYMENT	500.00
WINDSTREAM	@CRISIS LINE	40.36
WINDSTREAM	PHONE	217.32
WOODBURY CO IA SHERIFF	@SERVICE OF PAPERS	10.00
YOUTH AND FAMILY RESOURCE SERV	@SHELTER CARE	2,475.00
ZEMAN, SUE	@MOWING	195.00
	GRAND TOTAL	244,093.12

Peg Mason and Cindy Hood joined the meeting to request utilizing the courthouse grounds for the Iowa 99 County Bible Reading Marathon at 7:14 pm on July 14, 2021 and weekends in September. Consensus of the Board was to grant the request.

Motion by Schumacher, second by Glasnapp to approve the Drainage Assessments Payable September 2021 as discussed on July 6, 2021. All ayes, motion carried.

Auditor Sathoff reported that the Department Heads met last Wednesday. They discussed the new security doors in the Auditor's Office, website renovations, that the law center doors are open and how often counters should be sanitized.

The Board reviewed the Recorder's Quarterly and Yearly Reports.

The Board reviewed the Auditor's Quarterly Reports.

Emmet County Veteran's Affairs Director, Deb Tietje joined the meeting to report that Ted Kaminski and Gene Haukoos have resigned their positions on the Emmet County Veteran's Affairs Commission. Tietje requested that the Board appoint Marty Kane and Michael Pytleski to the Commission. Motion by Pluth, second by Hansen to approve the appointments.

Motion by Glasnapp, second by Schumacher to approve the following joint drainage district claim and forward to Dickinson County for Payment.

District	Vendor	Description	Amount
ECD61	Jacobson-Westergard	Professional Services	\$125.00

Ayes – Hansen, Glasnapp, Hansen, and Quastad. Nays – Pluth. Motion carried.

Motion by Schumacher by to approve the following joint drainage district claim and pay by stamped warrant.

District	Vendor	Description	Amount
ED3	Jacobson-Westergard	Professional Services	\$520.00

Motion died for lack of second. Quastad and Pluth will contact Jacobson-Westergard regarding the invoice and meet with Jacobson-Westergard on the progress of the ED3 project.

Kim Swanson, Curt Larson, Dave Enerson, and Eric Anderson joined the meeting. Auditor Sathoff presented that FY2021 Report on Property Taxes used by Conservation.

When Emmet County Conservation does not exceed tax asking than the Board typically transfers the funds to the Conservation Trust Fund. If Conservation exceeds the tax asking than the Conservation Trust pays the General Fund.

Conservation Director, Eric Anderson and the Board discussed future projects of the Conservation Department.

Motion by Pluth, second by Schumacher to approve the following transfer:

From: General Fund	0001-99-0300-000-81400	\$54,139.00
To: Conservation Trust Fund	0027-0-99-0300-904000	\$54,139.00

All ayes, motion carried.

The Board reviewed the following Manure Management Plan:

Owner	Facility Name	Site Number
Bruce Guse	Guse Family Farm Corp	#60324

The Board reviewed an Authorization to Use the Denmark 20 Site from the Iowa Department of Natural Resources.

The Emmet County Board of Supervisors will not meet on the 27th of July.

Motion by Hansen, second by Schumacher to adjourn the meeting at 10:46 am. All ayes, motion carried.

Amy M. Sathoff
Auditor

Jeff Quastad
Chair