

Approved Minutes Emmet County Board of Supervisor Minutes
 July 6, 2021 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: Jeff Quastad, Chair
 Tim Schumacher, Vice-Chair
 John Pluth
 Todd Glasnapp
 Lisa K. Hansen

Absent:

Meeting ID: 868 7789 3259

Passcode: 162838

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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Hansen to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, Supervisor Quastad reported that the letter sent regarding the property on north 14th street was sent to the wrong person and that Lynn Fillenwarth would be the best contact for the executor of the estate that owns the property. Emmet County Assessor, Barb Bohm joined the meeting and reported that she has spoken with executor, Mandy Richardson and she plans to clean up the property. Bohm also reminded the Board of the Conference Board meeting on July 14th, 2021 at 6:00 pm.

Supervisors Pluth and Schumacher attended the Sioux Rivers Mental Health Region meeting last week. Auditor, Amy M. Sathoff is working with Beth Will from Sioux Rivers on office space and forwarding of phone line to her main office in Dickinson County.

Emmet County Drainage Clerk, Lisa Rosburg joined the meeting to discuss Drainage District Assessments for Property Taxes payable September 2021. The Assessments payable September 2021 will be as follows:

2021 DRAINAGE ASSESSMENTS

1 ED	3358.23	29	10000.00
17 EPA	4504.82	35 MAIN DITCH	1618.38
17 EPA LAT 3	1539.53	35 LAT 3	12750.00
21 EPA OD LINE B LAT 3	216.42	37 MAIN DITCH	1776.41
79 ED	488.58	37 BRANCH 4	4200.00
3 ED	0.00	37 SUBLAT 10	448.95
61 ECD MAIN OD	124047.02	37 SUBLAT 37	2904.78
5 EK	245.00	39	4089.03
2 EK MAIN OD	2288.00	50	18000.00
2 EK MAIN TILE	523.80	60	15000.00
4 EK	8148.10	68 NM BRANCH 11	1305.87
1 EKPA (TRI 84) LAT 37	48.60	70 BRANCH 20	590.70
7	11176.64	101	32000.00
26 BRANCH 2 OF LAT 4	2145.00	105	1105.73
26 LAT 4 B	18000.00	154	3966.26

Emmet County Auditor Amy M. Sathoff presented the FY2022 Appropriations as follows:

FY2022 APPROPRIATIONS	FULL	HALF		FULL	HALF
01 - BOARD OF SUPERVISORS	488,185.00	244,092.50	33 - LIBRARY	27,436.00	13,718.00
02- AUDITOR	131,475.00	65,737.50	34 - HISTORICAL SOCIETY	7,500.00	3,750.00
03 - TREASURER	311,932.00	155,966.00	36 - AMBULANCE	38,299.00	19,149.50
04 - ATTORNEY	392,079.00	196,039.50	37 - COMMUNICATIONS	364,662.00	182,331.00
05 - SHERIFF	1,022,831.00	511,415.50	38 - GENERAL ASSISTANCE	45,191.00	22,595.50
07 - RECORDER	221,850.00	110,925.00	39 - FAIRGROUNDS	50,000.00	25,000.00
08 - ELECTIONS	209,490.00	104,745.00	50 - ANNEX BUILDING	19,800.00	9,900.00
09 - JAIL	355,950.00	177,975.00	51 - GENERAL SERVICES	238,920.00	119,460.00
12 - RECORDS MANAGEMENT	10,000.00	5,000.00	52 - INFORMATION TECHNOLOGY	163,961.00	81,980.50
13 - CONSERVATION REAP	55,000.00	27,500.00	53 - ZONING	16,322.00	8,161.00
14 - CONSERVATION - TRUST	60,000.00	30,000.00	57 - SANITARY DISPOSAL	12,000.00	6,000.00
20 - COUNTY ENGINEER	4,068,520.00	2,034,260.00	58 - ENVIRONMENTAL HEALTH	91,424.00	45,712.00
21 - VETERANS AFFAIRS	93,196.00	46,598.00	60- MENTAL HEALTH	282,121.00	141,060.50
22 - CONSERVATION	299,443.00	149,721.50	61 - CASE MANAGEMENT	-	-
23 - LOCAL HEALTH	472,802.00	236,401.00	62 - SAFETY COORDINATOR	12,005.00	6,002.50
24 - WEED COMMISSIONER	15,455.00	7,727.50	63 - HOMEMAKER/HOME HEALTH AIDE	62,099.00	31,049.50
25 - SOCIAL SERVICES	56,500.00	28,250.00	65 -SUBSTANCE ABUSE	-	-
28 - MEDICAL EXAMINER	13,400.00	6,700.00	99 - NONDEPARTMENTAL	1,551,024.00	775,512.00
31 - DISTRICT COURT	40,000.00	20,000.00	TOTALS	11,300,872.00	5,650,436.00

Motion by Pluth, second by Glasnapp to approve full appropriation for the Sheriff's Department and the County Engineer and half of the FY2022 appropriations for all other Departments. Appropriations total \$8,196,111.50. All ayes, motion carried.

The Board reviewed the Emmet County Treasurer's Monthly and Semi Annual Report.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Site Number
Nate Howard	Howard West Site	#69353
Dennis Moore	Dennis Moore Site	#58423

Emmet County Treasurer, Brenda Moore, Emmet County Recorder, Diann Minion, Emmet County Recorder, Emmet County Attorney, Melanie Summers Bauler, Emmet County Sheriff, Mike Martens and Emmet County EMA Director Travis Sheridan joined the meeting.

The Board expressed concerns over a recent email from the Emmet County Treasurer, Brenda Moore regarding wage increases for Treasurer's office staff. Moore would like to implement the changes in July. The consensus of the Board was that Moore should wait until budgeting for FY2023 and that if she proceeded with the increases now, the Board would seek a legal opinion on the matter and Moore would be unable to hire the open position in her office.

Moore will hold off on raises and step increases and work with the Board during the budget cycle on implementing a future plan.

Motion by Pluth, second by Hansen to adjourn the meeting at 11:15 am. All ayes, motion carried.

Amy M. Sathoff
Auditor

Jeff Quastad
Chair