

Approved Minutes Emmet County Board of Supervisor Minutes  
June 29, 2021 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: Jeff Quastad, Chair  
Tim Schumacher, Vice-Chair  
John Pluth  
Todd Glasnapp  
Lisa K. Hansen

Absent:

Meeting ID: 869 1253 1450  
Passcode: 779348  
One tap mobile  
+13126266799,,86912531450#,,,,\*779348# US (Chicago)  
+16465588656,,86912531450#,,,,\*779348# US (New York)

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Glasnapp, second by Hansen to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, Supervisor Quastad reported on Iowa Drainage District Association and E.C.C.O.G meetings he attended.

Supervisor Hansen reported on an Early Childhood meeting she attended.

Auditor Sathoff reported that Emmet County is the currently the only county on our current version of election equipment. Emmet County will need to replace the equipment prior to the 2022 Primary Election.

Supervisor Schumacher reported on a RIDES meeting he attended.

Emmet County Engineer, Walter Davis-Oeth joined the meeting. Davis-Oeth reported that crews are currently stripping at Egeland's pit and doing some graveling. Davis-Oeth also discussed upcoming equipment purchases and building improvements.

Motion by Pluth, second by Glasnapp to go into Closed Session per Iowa Code 21.5j. Roll Call Vote: Ayes: Glasnapp, Pluth, Hansen, Schumacher and Quastad. Nays: None. Motion carried.

Motion by Schumacher, second by Hansen to come out of Closed Session at 9:46 am.

No Decisions were made during the Closed Session.

Motion by Schumacher, second by Glasnapp to approve the year end monthly claims as presented. All ayes, motion carried.

Motion by Pluth, second by Hansen to approve the year end drainage claims as presented. All ayes, motion carried.

Emmet County Auditor, Amy M. Sathoff presented the following year end transfers.

**End of fiscal year adjustments - June 29, 2021:**

**Auditor's Transfers:**

From General Supplemental Fund	\$ 7,830.00	0002-99-1210-000-82089
To Emergency Management Fund-HAZMAT	\$ 7,830.00	4000-0-10-0599-904080
From General Supplemental Fund	\$ 60,410.00	0002-99-1210-000-82097
To Emergency Management Fund-Disaster	\$ 60,410.00	4000-0-10-0599-904079
From Rural Services	\$1,101,141.00	0011-99-0300-000-81200
To Secondary Road Fund	\$1,101,141.00	0020-0-20-0300-902000

Motion by Pluth, second by Schumacher to approve the Year End Transfers as presented. All ayes, motion carried.

Emmet County Attorney, Melanie Summers Bauler joined the meeting to request appointment of three Medical Examiner Investigators recommended by Emmet County Medical Examiner Dr. Jim Creech. Dr. Creech is recommending Nate Dunlavy, Cory Danner and Nick Helmich to be appointed as Medical Examiner Investigators in Emmet County. Motion by Schumacher, second by Glasnapp to accept Dr. Creech's recommendation. All ayes, motion carried.

Emmet County Public Health Nurse, Kathy Preston joined the meeting and reported that Gene Haukoos has resigned his position on the Board of Health. Motion by Pluth, second by Hansen to accept the resignation and appoint Andy Spurgeon to finish the term through December 31, 2021. All ayes, motion carried.

The Board thanks Gene for his valued service to Emmet County.

The Board reviewed Resolution 2021-24 Naming increase in a depository as per Iowa Code Section 12C. The reason for the increase is that Northwest Bank was the only bank to bid on a certificate of deposit.

The Board asked if Credit Unions are able to bid on the certificates. The Board also discussed the buying of ED3 stamped warrants as an investment if anyone would like to cash the warrants in.

RESOLUTION #2021-24  
Amending Resolution #2021-2

NAMING INCREASE IN A DEPOSITORY AS PER IOWA CODE SECTION 12C

BE IT RESOLVED, that the BOARD OF SUPERVISORS of EMMET COUNTY, IOWA, approves the following financial institution to be increased as depository of the EMMET COUNTY funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

The EMMET COUNTY OFFICERS are hereby authorized to deposit the EMMET County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

<u>Depository Name</u>	<u>Location</u>	<u>Maximum Balance Under this Resolution</u>
Treasurer:		
Northwest Bank	Estherville	From: \$2,000,000.00 To: \$5,000,000.00

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 29th day of June 2021.

CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Emmet County Board of Supervisors adopted at a meeting of said public body, duly called and held on the 29th day of June 2021, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect.

Dated this 29th day of June 2021.

Jeff Quastad  
Emmet County Board of Supervisors Chair

Attest:  
Amy M. Sathoff, Emmet County Auditor  
Brenda Moore, Emmet County Treasurer

Motion by Glasnapp, second by Hansen to adopt Resolution 21-24. Roll call vote: Ayes: Glasnapp, Pluth, Hansen, Schumacher and Quastad. Nays: None. Motion carried.

Motion by Pluth, second by Glasnapp to approve the following Firework permit unless banned by Red Flag warnings:  
4034 108<sup>th</sup> Street, Estherville July 4 – 4, 2021  
All ayes, motion carried.

Emmet County Treasurer, Brenda Moore joined the meeting and discussed the resolution presented earlier. Moore will check on credit unions being utilized for depositories.

Emmet County resident Bob Jensen joined the meeting to discuss a property on North 14<sup>th</sup> Street that is in disrepair. The property is located in the County and not the City of Estherville. Emmet County Zoning Administrator, Barb Bohm joined the meeting and reported that a letter has been sent to the owner. The Board will contact the Emmet County Weed Commissioner and Public Health regarding the property.

Emmet County Emergency Management Director, Travis Sheridan joined the meeting and invited the Board to a 2:15 pm picture with new Incident Command Trailer that was purchased partially with grant funds.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Site Number
Rick Eggers	Eggers Rick	#68950
Jordan Eggers	Eggers Jordan	#69019
Robbin Celandier	Celandier IA Lakes	#70339
Derek Shumski	Shumski Derek	#58949

The Board reviewed the Construction Permit for the Denmark 30 Site from the Department of Natural Resources.

Motion by Schumacher, second by Pluth to approve the following joint drainage district claim.

District	Vendor	Description	Amount
ED 79	Lair Tiling & Excavation	Repair	\$518.00

All ayes, motion carried.

Motion by Glasnapp, second by Hansen to adjourn the meeting at 11:22 am. All ayes, motion carried.

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Amy M. Sathoff  
Auditor

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Jeff Quastad  
Chair