

Unapproved Minutes Emmet County Board of Supervisor Minutes

June 15, 2021 at 9:00 a.m.

Regular Meeting

Board Room, Courthouse

Present: Jeff Quastad, Chair  
Tim Schumacher, Vice-Chair  
John Pluth  
Todd Glasnapp  
Lisa K. Hansen

Absent:

Meeting ID: 884 9150 3625

Passcode: 197509

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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Hansen, second by Pluth to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, the Board discussed the damaged tree in the southwest corner of the block.

Emmet County Auditor, Amy M. Sathoff asked if a Supervisor could participate in the meeting on Thursday regarding the Empower Iowa Rural Broadband funding. Participation would require pre-registration.

Emmet County Recorder, Diann Minion joined the meeting to report that she had purchased a new computer and that her scanner is not compatible with the new computer so she will be purchasing a scanner. IT Director Lisa Rosburg is at an IT Conference this week but will be working with Minion to purchase a scanner that is compatible.

Supervisor Pluth will be meeting with an Architect next Tuesday regarding Courthouse renovations.

Auditor Sathoff reported that Emmet County's ICAP Insurance does not cover fines that are outlined in the new election laws for technical infractions. Auditor Sathoff and Roxanne Budach attended Election training last week.

Emmet County Engineer, Walter Davis-Oeth reported that crews are graveling and shouldering and that the dry conditions could cause some wash boarding and dust issues.

Emmet County Auditor, Amy M. Sathoff reported that the American Rescue Plan (ARP) Committee met and started a list of things to utilize the ARP funding on including: Public Health Renovations, Premium pay for qualified employees, Courthouse Renovations by putting a virtual meeting room or the EMA office in the plans, combat pay for Public Health employees, making the Emergency Operations Center virtual, digitizing transfer books, revamping the website, touchless features in restrooms in the courthouse, campgrounds and fairgrounds, upgrade broad band to all county facilities including fairgrounds, utilize for revenue loss over the next three to four years, replacement of lead waterlines to the courthouse and automatic doors for the courthouse.

Other items that were discussed were HVAC in the courthouse and bacteria resistant handrails. The ARP Committee will meet monthly or as often as necessary as more guidance comes from the Iowa State Association of Counties and the National Association of Counties.

Motion by Pluth, second by Hansen to go into closed session pursuant to Iowa Code 21.5(1)(a) and 21.5(1)(k) at 9:45 am. Roll call vote: Ayes: Glasnapp, Pluth, Hansen, Schumacher and Quastad. Nays: None.

Motion by Schumacher, second by Glasnapp to come out of closed session at 9:50 am. No decisions were made during closed session.

Motion by Pluth, second by Hansen to approve the Emmet County Information Technology Cyber Security Policy, a confidential document. All ayes, motion carried.

The Board reviewed the monthly Treasurer's Report.

Auditor Sathoff explained that Dickinson County needs Emmet County to rescind Resolution 21-20 on Joint Drainage District ECD61 and replace it with the following Resolution.

Resolution 21-21

Levy of Drainage District

WHEREAS, the Board of Supervisors of Clay, Dickinson, Emmet, and Palo Alto Counties in session on the 18<sup>th</sup> day of July, 2019, do determine that an assessment should be levied on all the tracts of land, lots, railroad companies and public highways within the boundaries of Drainage District 61 Main in Clay, Dickinson, Emmet, and Palo Alto counties to procure funds with which to pay the cost of the above drainage district reclassification; and

WHEREAS, the Boards determined and find that the original assessment furnishes a fair and equitable basis for a proper apportionment of the costs and expenses of said assessment and the Boards concur that no good reason exists for a new or different assessment.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clay, Dickinson, Emmet, and Palo Alto Counties that the following percentage of original assessment be levied on each tract of land, lots, public roads and railroad companies in those districts and that the County Auditor of Clay, Dickinson, Emmet, and Palo Alto Counties be directed and ordered to extend assessment of the following percentage of the original assessment and certify the same to the County Treasurer of each county, to be collected by the Treasurer in the manner as provided by law.

JT DD61 CDE- 100%- \$820,000  
Clay County Share- \$104,502.77  
Dickinson County Share- \$584,325.45  
Emmet County Share- \$124,047.02

Motion carried. Resolution 21-21 is approved and adopted this 15<sup>th</sup> day of June, 2021.

Jeff Quastad, Emmet County Chair

Amy M. Sathoff, Emmet County Auditor

Motion by Schumacher, second by Pluth to rescind previously adopted Resolution 21-20. Roll call vote: Ayes: Glasnapp, Pluth, Hansen, Schumacher and Quastad. Nays: None.

Motion by Pluth, second by Hansen to adopt Resolution 21-21 as presented above. Roll call vote: Ayes: Glasnapp, Pluth, Hansen, Schumacher and Quastad. Nays: None.

Auditor Sathoff presented the GASB 75 Interim Actuarial Valuation Report prepared by NyHart. Motion by Schumacher, second by Hansen to approve the report as presented. All ayes, motion carried.

Motion by Glasnapp, second by Pluth to approve the following joint drainage district claim and forward to Dickinson County for payment:

District	Vendor	Description	Amount
ECD 61 Main	Dickinson County Auditor	Postage	\$55.59

All ayes, motion carried.

Motion by Hansen, second by Schumacher to approve the following joint drainage district claim by stamped warrant upon approval by Dickinson County:

District	Vendor	Description	Amount
ED3	Estherville News and Spirit	Publications	\$263.27

All ayes, motion carried.

The Board read comments on the Denmark 30 Site received by the Auditor’s office on June 10, 2021. Auditor Sathoff did forward the comments to the Iowa Department of Natural Resources. Comments from Randy and Colleen Peltz can be viewed in the Auditor’s Office.

Emmet County Zoning Administrator, Barb Bohm joined the meeting to share with the Board that Emmet County will be getting approximately 25 wind turbines. Permitting will begin this fall, construction in 2022 and the turbines would be operational in 2023. The turbines will be located in 12 Mile Lake Township. Bohm explained how the turbines would be phased in on property taxes over a period of seven years.

Bohm shared that in Pocahontas County, they have turbines that are at full valuation and they are valued at \$1.72 million dollars and pay \$36,602 in property taxes annually.

Emmet County’s Zoning Ordinance states that the Wind Farm Project Administrator shall be appointed by the Supervisors. Bohm has spoken with NW Iowa Planning and Development about administering the project and they have agreed to. Bohm has budgeted for the expense and revenue would also come from permit fees and conditional use permit fees.

Motion by Pluth, second by Glasnapp to appoint NW Iowa Planning and Development as Emmet County’s Wind Farm Project Administrator. All ayes, motion carried. Bohm will check with NW Iowa Planning and Development regarding estimated costs on the administration.

Emmet County Public Health Nurse, Kathy Preston joined the meeting to request the following vacation payouts:

Sharon Hooge 88 hours in July  
 Kathy Preston 72 hours in August

Hooge and Preston have been unable to utilize their vacation hours due to COVID19. Motion by Pluth, second by Schumacher to approve the vacation payouts as presented. All ayes, motion carried.

The Board reviewed the following Manure Management Plan:

Owner	Facility Name	Site Number
Spencer Love	Spender Love Site	#68485
New Fashion Pork	Farm 253 – Sanderson	#68455
New Fashion Pork	Farm 255 – Morlins North	#68912

Quastad reported that he met with Mark Neppel on possibly improving DD40 Br1 of the B Main. Quastad will hire someone GPS to measure the fall to see if the district would benefit from an improvement.

Pluth has spoken with Jacobson Westergard regarding continuing the ED3 reclassification project.

Motion by Pluth, second by Hansen to adjourn the meeting at 11:06 am. All ayes, motion carried.

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Amy M. Sathoff  
Auditor

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Jeff Quastad  
Chair