

Approved Minutes Emmet County Board of Supervisor Minutes  
March 30, 2021 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: Jeff Quastad, Chair  
Tim Schumacher, Vice-Chair – joined telephonically and left the meeting at 9:25 am.  
John Pluth  
Todd Glasnapp  
Lisa K. Hansen

Absent:

Meeting ID: 8327422  
Passcode: 390333  
One tap mobile  
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Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Glasnapp, second by Pluth to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, Supervisor Hansen reported on meetings she had attended including Early Childhood, ECCOG and the City of Armstrong Council meeting.

Auditor Amy M. Sathoff reported to the Board that Armstrong residents have gathered 69 signatures on their petition for a special election to fill the vacant mayor position. The petition will be filed today at 2:00 pm.

Quastad shared a letter from FEMA regarding updated floodplain maps. Auditor Sathoff shared that Flood Plain Administrator, Barb Bohm is reviewing the letter also and that more than likely the Board will need to pass a resolution adopting the new maps by September 21, 2021.

Auditor Sathoff shared with the Board that FY2021 budget amendments are due this week from the Department Heads and that the last day to hold a public hearing on budget amendments is May 31, 2021.

Beth Will and Abby Wallin from the Sioux Rivers mental health region joined the meeting. Will introduced Wallin to the Board.

Motion by Pluth, second by Glasnapp to appoint Abby Wallin as the interim Emmet County Mental Health Advocate from May 20, 2021 thru June 30, 2021. All ayes, motion carried.

At 9:30 a.m., Chair Quastad opened the public hearing for the FY2022 Emmet County Budget. Present were Auditor, Amy M. Sathoff, Emmet County Board members, Pluth, Quastad, Hansen and Glasnapp. Emmet County resident Kim Swanson was present and media present were Ed Funston and Mike Tideman. There were no written comments received and no other members from the public were present for comments. Motion by Pluth, second by Hansen to close the public hearing. All ayes, motion carried.

Motion by Pluth, second by Hansen, to adopt Resolution 21-11 adopting the FY2022 Emmet County Budget as published and presented by Auditor Sathoff. Roll Call Vote: Ayes: Hansen, Quastad, Glasnapp, Pluth. Nays: None. Full text of the Resolution is available in the Auditor's Office.

Auditor Sathoff shared with the Board that in 2002 a motion was made to pay Emmet County township officials \$10 per meeting plus mileage. Auditor Sathoff also shared with the Board IA Code 359.46 which states that township officials shall be paid while engaged in official business and that township officials are county employees.

Auditor Sathoff spoke with former Auditor and Supervisor Bev Juhl who indicated that township officials in fact were paid, however many did not turn in any claims.

Sathoff proposed the following update to township official's compensation:

Township officials would be eligible for a \$25 per diem for each meeting (up to 4 meetings per year plus mileage at the .50 county rate).

Lincoln Township Clerk, Jean Hoffman and Lincoln Township Trustee, Kim Swanson shared how Lincoln Township operates and the amount of work that is put into serving on the Township Board.

Auditor Sathoff has prepared the line items for the Budget and stated that the per diem would be run through payroll and mileage through the monthly claims process. The line items would be under the Board of Supervisor's Departmental Budget.

Motion by Hansen, second by Glasnapp to update township official's compensation to a \$25 per diem for each meeting (up to 4 meetings per fiscal year) plus mileage at the county rate. All ayes, motion carried.

Auditor Sathoff has created a form to assist Township officials when requesting compensation for meetings and mileage.

Emmet County Engineer, Walter Davis-Oeth and Dan Burton from the Engineering office presented a contract for PCC maintenance patching. The contract is with Cedar Falls Construction in the amount of \$154,870.35. Motion by Pluth, second by Hansen to approve the contract. All ayes, motion carried.

Davis-Oeth reported that the road crews have pulled snow fences and are working on graveling prep.

Motion by Pluth, second by Glasnapp to go into closed session pursuant to Iowa Code 21.5(j) at 10:35 am. All ayes, motion carried.

Motion by Pluth, second by Hansen to come out of closed session at 11:25 am. No decisions were made during closed session.

The Board reviewed the following Manure Management Plan:

Owner	Facility Name	Site Number
Hilltop Hogs, Inc.	Hilltop Hogs – Olson Site	#63632
Hilltop Hogs, Inc.	Hilltop Hogs – Old Site	#58134

Motion by Glasnapp, second by Hansen to adjourn the meeting at 11:26 a.m. All ayes, motion carried.

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Amy M. Sathoff  
Auditor

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Jeff Quastad  
Chair