

Approved Minutes Emmet County Board of Supervisor Minutes  
March 23, 2021 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: Jeff Quastad, Chair  
Tim Schumacher, Vice-Chair  
John Pluth  
Todd Glasnapp  
Lisa K. Hansen, joined the meeting via Zoom and left the meeting at 10:22 a.m.

Absent:

Meeting ID: 811 3414 7826  
Passcode: 486123  
One tap mobile  
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+13126266799,,81134147826#,,, \*486123# US (Chicago)

Quastad, Chair, called the meeting to order. All in attendance recited the Pledge of Allegiance. Motion by Schumacher, second by Glasnapp to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During Public Forum, Schumacher reported on upcoming meetings and discussions he has had with Department Heads and Employees regarding a step pay scale program.

Schumacher clarified that the Dispatch Union Contract discussed last week is a 3 year locked contract.

Auditor Amy M. Sathoff attended a District II Auditor's meeting and reported that currently there is no federal guidelines on how Emmet County can utilize the \$1.7 million in COVID relief funds that was awarded. The U.S. Treasury Department is working on that guidance. Half of the funds should be received within 60 days of the signing of the legislation.

Sathoff shared a letter from Iowa Auditor of State, Rob Sand advising on public funds going to private non-profits. The letter advises that 28E Agreements are needed when public funds are utilized private non-profits. Sathoff has reached out to other Auditors for samples of such agreements.

Sathoff updated the Board on the utilization of the \$10,000 Election Cybersecurity Grant. The grant will be utilized for a security door to the server room and key pad entry for the Auditor's office.

Emmet County Public Health Nurse, Kathy Preston presented renovation plans for the current Annex Building. It was the consensus of the Board to move forward with the bid process.

Preston also reported on the recent large vaccination clinic held in partnership with Estherville Pharmacy. 1,100 vaccinations were performed. April 3, 2021 will be the second dose large vaccination clinic and it will be held at the Iowa Lake Community College's SERT building.

Motion by Pluth, second by Glasnapp to sign the three year negotiated agreement between the International Union of Operating Engineers Local 234 and Emmet County as presented. All ayes, motion carried.

Dan Burton from the Engineer's office presented a maintenance patching contract. This will be put on the agenda for the Board next week.

Allison Fisher from the Engineer's office presented the 2021 mowing quotes for Secondary Roads maintenance sheds throughout the county. Motion by Pluth, second by Schumacher to award the following low bids:

Joey Manwarren		Gaylen & Sue Zeman	
Estherville Shed	\$30.00	Armstrong Shed	\$40.00
Gruver Shed	\$35.00	Ringsted Shed	\$25.00
Wallingford Shed	\$35.00		

All ayes, motion carried.

The Board asked Fisher to have those submitting bids for the Secondary Roads mowing to submit quotes for mowing the Annex grounds within two weeks for consideration.

Motion by Schumacher, second by Glasnapp to appoint Tim Kissner from Lincoln Township to the Emmet County Zoning Adjustment Board. His term will run thru March 15, 2026. All ayes, motion carried.

The Board reviewed the following Manure Management Plan:

Owner	Facility Name	Site Number
New Fashion Pork, LLP	Farm 266 – Erickson	#69231

The Board reviewed the Construction Permit from the Iowa Department of Natural Resources for the Denmark 18 Site.

Motion by Glasnapp, second by Pluth to adjourn the meeting at 10:30 a.m. All ayes, motion carried.

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Amy M. Sathoff  
Auditor

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Jeff Quastad  
Chair