

Approved Emmet County Board of Supervisor Minutes
 September 8, 2020 at 9:00 a.m.
 Regular Meeting
 Board Room, Courthouse

Present: John Pluth, Chair
 Jeff Quastad Vice-Chair
 Roger Hash
 Tim Schumacher
 Todd Glasnapp

Absent:

Meeting ID: 870 4620 6856
 Passcode: 600641
 One tap mobile
 +16465588656,,87046206856#,,,,,0#,,600641# US (New York)
 +13017158592,,87046206856#,,,,,0#,,600641# US (Germantown)

Chairman Pluth, called the meeting to order. The Board and all present recited the Pledge of Allegiance. Motion by Schumacher, second by Quastad, to approve the minutes from last week’s meeting, also approving them for publication. All ayes, motion carried.

During public forum, Sathoff mentioned to the Board that Iowa Lake and Tuttle Lake Campgrounds had significant storm damage over the weekend.

Emmet County Engineer Walter Davis-Oeth presented a utility permit application from Alliant energy. Motion by Quastad, second by Glasnapp to approve the Alliant Energy utility permit to install new 3 phase 4/0 AL UG along 550th Avenue and 240th Street. Cable will be plowed at the back of the right of way and directional bored under road crossings. Work will be taking place along 550th Avenue south of 230th street to Ringsted and 240th street from Ringsted to Hwy 15. T98N R31W, sections 15, 16 & 33. All ayes, motion carried.

Davis-Oeth presented the Gravel crushing contract for the Egeland Pit for 2021 to crush approximately 100,000 ton for \$2.45 per ton. Motion by Hash, second by Schumacher to approve the contract. All ayes, motion carried.

The Board discussed a rough crossing issue north of Tuttle Lake. Davis-Oeth reported that it is on the schedule for next year for repair.

Davis-Oeth reported that the culvert on the county line has been finished and he reminded the Board regarding fall staffing issues and harvest.

Davis-Oeth mentioned a tile issue near Ringsted and asked for direction on how to proceed. The Board and Davis-Oeth discussed different options for Drainage District 76. The City Council are the trustees for the District. Consensus is that the Board should talk with the City of Ringsted and discuss the options. Drainage District 76 is not currently assessed by Emmet County since control was relinquished to the City of Ringsted in 2002 by resolution.

The Board reviewed the monthly claims. Motion by Glasnapp, second by Schumacher, to approve claims. All ayes, motion carried.

The Board reviewed the drainage claims. Motion by Quastad, second by Glasnapp, to approve the drainage claims. All ayes, motion carried.

Gross Pay 2020 August		321919.14
Total Gross Payroll		454522.28
County Share IPERS		30023.43
County Share FICA		18552.09
County Share Medicare		4338.82
County Share Health Ins.		79583.74

Claims Paid Prior to 9/8/2020

DATE	VENDOR	PURPOSE	AMOUNT
8/24	EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUM	\$84,751.38
8/24	SECURE BENEFIT SYSTEMS	FLEX BENEFIT PROGRAM	\$2,633.28
TOTAL			\$87,384.66

VENDOR	DESCRIPTION	AMOUNT
911 INSTALLS LLC	INSTALLATION COST	3,785.50
A & M LAUNDRY INC	LAUNDRY SERVICES	109.39
ABEL, RUDOLF A D	MONTHLY PAYMENT	1,742.00
ACE HARDWARE	REPAIRS	455.76
ADKINS, DOUGLAS W & ROBIN L	MINERAL RIGHTS	16,279.96
ALLIANT ENERGY	ARMSTRONG REPEATER	577.99
ANDERSON TILING	DD 123 REPAIR	380.00
ANDERSON, ERIC	UTV REGISTRATION	30.13
ANDREWS, RON	GA RENT	500.00
ARMSTRONG AMBULANCE	MONTHLY PAYMENT	388.33
ARMSTRONG HISTORICAL SOCIETY, %CHARLOTTE THIESSE	MONTHLY PAYMENT	125.00
ARMSTRONG JOURNAL	LEGAL PUBLICATION - ANNUAL	392.91

ARMSTRONG SENIOR CITIZENS	MONTHLY PAYMENT	150.00
ASMUS FARM SUPPLY	CHEMICALS	145.00
AT & T	E911 ACCESS	51.99
AVERA HOLY FAMILY	EMPLOYEE TESTING	21,582.19
AVERA MERRILL PIONEER HOSPITAL	BETS GRANT	4,295.92
BAULER, MELANIE	CELL PHONE REIMBURSEMENT	20.00
BLACK HILLS ENERGY	UTILITIES	186.17
BODLE, VERONICA	INTERPRETER	248.50
BUSINESS CARD	EXPENSES	611.56
C & G MANUFACTURING LLC	REPAIRS	425.00
CAASA	MONTHLY PAYMENT	291.67
CDWG INC	KEYBOARD/MOUSE SET	520.71
CENTURYLINK	PHONE	388.56
CENTURYLINK	PHONE	31.48
CHARM-TEX INC	JAIL UNIFORMS	120.42
CINTAS	SAFETY SUPPLIES	69.83
CITY OF ARMSTRONG	UTILITIES	218.50
CITY OF DOLLIVER	10% TRANSFER OF JURISDICTION MONEY	297.06
CITY OF ESTHERVILLE	GA UTILITIES	7,915.09
CITY OF ESTHERVILLE-AMBULANCE	MONTHLY PAYMENT	2,416.67
CITY OF GRUVER	10% TRANSFER OF JURISDICTION MONEY	61.24
CITY OF RINGSTED	UTILITIES	55.98
CITY OF WALLINGFORD	UTILITIES	1,101.66
CLAY COUNTY EMS	BETS GRANT	1,664.98
CLAY COUNTY PUBLIC HEALTH	LEAD GRANT	8,145.16
COMPASS BUSINESS SOLUTIONS	ELECTION SUPPLIES	42.00
COMPUTER CENTRAL LLC	MOUSE/KEYPAD	39.00
COUNSEL	COPIER	74.01
DASH MEDICAL GLOVES INC	GLOVES	125.80
DES MOINES STAMP MFG CO	STAMP	70.00
DETTMANN, PAMELA	CELL PHONE REIMBURSEMENT	20.00
DICKINSON COUNTY PUBLIC HEALTH	LEAD GRANT	5,093.73
EGELAND, THOMAS	CELL PHONE REIMBURSEMENT	20.00
ELDERBRIDGE AGENCY ON AGING	COUNTY SUPPORT FY21	7,458.00
EMMET CO ENGINEER	Fuel	2,388.94
EMMET CO FAIRGROUNDS, CAMI PAULSON	MONTHLY PAYMENT	4,166.67
EMMET CO HISTORICAL SOCIETY	MONTHLY PAYMENT	500.00
EMMET CO NATURE CTR FOUNDATION	2020 KAWASAKI MULE SX	6,900.00
EMMET CO PUBLIC HEALTH	BETS GRANT	23,070.78
EMMET CO SHERIFF	TRANSPORT FEES	411.24
EMMET CO TREASURER	POSTAGE	6,828.80
EMPLOYEE BENEFIT SYSTEMS, GREAT RIVER INSURANCE CO	PSF CLAIMS ACCOUNT	3,402.40
ENDERSON, JEFFREY	CELL PHONE REIMBURSEMENT	20.00
ENERSON, DAVID	UTV HITCH REIMBURSEMENT	85.44
E-PRIDE OFFICE PRODUCTS	OFFICE SUPPLIES	63.02
ESTHERVILLE AMBULANCE SERVICE, BRAD HELD	BETS GRANT	280.00
ESTHERVILLE DINNER DATE	MONTHLY PAYMENT	300.00
ESTHERVILLE LIBRARY, CITY OF ESTHERVILLE	MONTHLY PAYMENT	1,271.67
ESTHERVILLE NEWS AND SPIRIT	PUBLICATION	294.12
ESTHERVILLE PAINT & GLASS	PARK SUPPLIES	77.99
ESTHERVILLE PRINTING CO	OFFICE SUPPLIES	95.50
EWEN, ALEX	CELL PHONE REIMBURSEMENT	20.00
FAREWAY STORES	JAIL FOOD	530.86
FASTENAL-WINONA	C19 DISPOSABLE MASKS	320.75
FIRSTNET AT&T MOBILITY	EMA HOTSPOT	465.36
FORCE AMERICA DISTRIBUTING LLC	PARTS	144.06
FREDERICKSEN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
GONZALEZ, MIGUEL	INTERPRETER	108.50
GORDON FLESCH TX	COPIER	207.04
GRAHAM TIRE SPENCER	TIRES	588.20
GREAT AMERICA FINANCIAL SVCS	Copies Lease - Lanier	424.29
H & H IND	LIGHT BULBS	56.03
HARRIS SANITATION & SONS INC	WOLDEN & TUTTLE	1,320.00
HARRISON TRUCK CENTERS	PARTS AND REPAIRS	873.72
HAWARDEN REGIONAL HEALTHCARE	BETS GRANT	12,321.60
HEARTLAND SECURITY SERVICES	SECURITY	62.85
HEGG HEALTH CARE	BETS GRANT	7,201.85
HOOGE, SHARON	CELL PHONE REIMBURSEMENT	160.21
HOWING, MICHELLE	MEETING EXPENSE REIMBURSEMENT	31.99
HY-VEE ACCOUNTS RECEIVABLE	INCENTIVES	1,783.87
ICEOO-CASS COUNTY ENGINEER, %ALICE RAY	MEETING REGISTRATION	50.00
INLAND TRUCK PARTS & SERVICE	PARTS	443.57
INMAN ELECTRIC	POSTAGE	696.72
IOWA DOT-OFFICE OF FINANCE	POSTS	2,492.32

IOWA LAKES CORRIDOR DEVELOPMEN	MONTHLY PAYMENT AUGUST	7,500.00
IOWA LAKES ELECTRIC COOP	FLASHING SIGNAL LIGHTS	3,463.31
IOWA LAKES REGIONAL WATER	UTILITIES	137.58
IOWA SECRETARY OF STATE	NOTARY	30.00
IOWA STATE FIRE MARSHAL DIV	FUEL TANK REGISTRATION	40.00
JCL SOLUTIONS - JANITORS CLOSE	CUSTODIAL SUPPLIES	370.07
JMD MANUFACTURING INC	MAILBOX POSTS AND SHIPPING	2,345.85
JOHN DEERE FINANCIAL	PARTS	903.44
JOHNSTON AUTO STORES	PARTS	664.56
JOSHUA'S EXCAVATION	DD 70 BR 18 REPAIR	1,871.90
KAMINSKI, THEODORE	MILEAGE	9.21
KELTEK INCORPORATED	4 PD TOUGHBOOKS	41,842.31
KIRCHNER, LARRY	CELL PHONE REIMBURSEMENT	20.00
KNIGHT PROTECTION	FIRE ALARM TESTING	175.00
KRAMER-DEVEREAUX, AIMEE	MILEAGE	82.50
KRUSE, LELA	MILEAGE	75.00
LAKES REGIONAL HEALTHCARE	BETS GRANT	2,181.09
LYON COUNTY EMS	BETS GRANT	487.60
LYON COUNTY HEALTH	BETS GRANT	4,791.29
MAIL SERVICES	AUTO RENEWALS	302.89
MANWARREN, JOEY'S LAWN SERVICE	MOWING	78.00
MARCO (DALLAS)	COPIER	1,302.97
MARCO (MPLS)	COPIER	314.51
MARTIN YALE	SOS C19 BALLOT OPENER AND FOLDER	4,299.00
MAXYIELD COOPERATIVE	FUEL	54.01
MEDIACOM	PHONE/INTERNET	2,130.47
MERCY ONE PRIMGHAR MEDICAL CTR	BETS GRANT	7,864.04
MID-AMERICAN RESEARCH CHEMICAL	LUBRICANT	394.24
MINION, DIANN	EXPENSE REIMBURSEMENT	11.31
MOORE, BRENDA	EXPENSE REIMBURSEMENT	52.52
MOORMAN, MARY	MILEAGE	31.50
MOTOR INN OF ESTHERVILLE	REPAIRS	230.01
MOTOROLA	PD MOBILE RADIO	4,687.40
MYHRE, PAULA	MILEAGE	117.00
N CENTRAL DIST ASSESSORS ASSN, % JUDY SAMP	Land, Cost, Depreciation Class	175.00
NAPA - ESTHERVILLE	OIL	504.39
NARTEC INC	TEST KITS	45.65
NATIONAL SHERIFFS ASSOCIATION	EDUCATION	314.82
NEMETHY, TORI	MATRON FEES	55.00
NORTH IA LUMBER & DESIGN	SUPPLIES	68.16
NORTHERN IOWA COMMUNICATIONS	INTERNET FEES	70.00
NORTHSTAR ELECTRIC LLC	ELECTRICAL SERVICES	360.54
NW IA PLANNING & DEVELOPMENT	CPR CERTIFICATION	2,198.00
O'BRIEN CO IA PUBLIC HEALTH	BETS GRANT	2,143.99
O'BRIEN COUNTY IA EMA	BETS GRANT	300.00
O'BRIEN SANFORD SHELDON	BETS GRANT	5,658.14
OFFICE ELEMENTS	Minor Equipment	363.98
OLESON, LUCAS	CELL PHONE REIMBURSEMENT	20.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES	274.70
ORANGE CITY HEALTH SYSTEM	BETS GRANT	4,300.67
OSCEOLA COUNTY AMBULANCE	BETS GRANT	1,401.00
OSCEOLA HOSPITAL	BETS GRANT	4,203.70
OSCEOLA PUBLIC HEALTH	BETS GRANT	1,111.47
PALO ALTO COUNTY EMS	BETS GRANT	1,444.14
PALO ALTO COUNTY HOSPITAL	BETS GRANT	3,301.66
PALO ALTO PUBLIC HEALTH	LEAD GRANT	4,672.91
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER LEASE	768.03
PITNEY BOWES INC	POSTAGE METER	321.90
POLICE LEGAL SCIENCES INC	CONTINUING EDUCATION	480.00
POMP'S TIRE SERVICE INC	GROUNDS	174.00
POSTMASTER	POSTAGE	110.00
POWER PLAN	PARTS	6,513.22
PRESTON, CORRIN	CELL PHONE REIMBURSEMENT	42.00
PRESTON, KATHLEEN	MILEAGE	26.00
PRO COOP ESTHERVILLE	FUEL	62.92
PRO COOP POCAHONTAS	OIL	20,524.66
PRODUCTIVITY PLUS ACCOUNT	FILTERS	71.95
QUALIFICATION TARGETS INC	QUALIFICATION TARGETS	56.50
RDI	IT SUPPORT	3,680.50
RICK'S PEST CONTROL	JAIL PEST CONTROL	40.00
RINGSTED AMBULANCE	MONTHLY PAYMENT	330.42
RINGSTED DISPATCH	PUBLICATIONS	196.46
RINGSTED LIBRARY	MONTHLY PAYMENT	423.83
RINGSTED SENIOR CITIZENS, RON WILSON	MONTHLY PAYMENT	150.00
RINGTEL COMMUNICATIONS	PHONE	472.42

RIVER VALLEY TELECOMMUNICATION	PHONE	1,089.68
RODRIGUEZ, ROSALIA	MATRON FEES	120.00
ROSBURG, LISA	CELL PHONE REIMBURSEMENT	20.00
RUSSELL, RHONDA	MILEAGE	223.50
SANDRY FIRE SUPPLY	5 GAS METERS AND STATION	7,357.78
SATHOFF, AMY	CELL PHONE REIMBURSEMENT	20.00
SCHNEIDER CORPORATION	Web Services thru 12/31/20	2,175.00
SECURE SHRED SOLUTIONS LLC	CUSTODIAL SERVICE	48.00
SHERIDAN, TRAVIS	CELL PHONE REIMBURSEMENT	20.00
SIOUX CENTER HEALTH	BETS GRANT	5,830.94
SIOUX COUNTY PUBLIC HEALTH	BETS GRANT	2,640.47
SIOUX SALES CO	UNIFORM EQUIPMENT	30.95
SPENCER HOSPITAL	BETS GRANT	17,864.63
STALLS FARM & HOME	SUPPLIES	411.20
STAPLES CREDIT PLAN	C19 SHOP CLOROX WIPES	187.95
STAR LEASING LLC	COPIER	118.67
STARNET - RIVER VALLEY TEL CO	WEB HOSTING	35.00
STATE HYGIENIC LAB, UNIVERSITY OF IOWA	WATER TESTING	385.00
STINE, TAMMY	Mileage-District meeting	85.90
STOREY KENWORTHY/MATT PARROTT	C19 SHOP CLOROX WIPES	351.16
SUNSET LAW ENFORCEMENT LTD	QUALIFICATION AMMO	1,219.44
TELECOMMUNICATION SYSTEMS	911 SUPPORT	1,015.00
TENDAL, ANNIE	MATRON FEES	329.80
TEXAS REFINERY CO	OIL	619.20
THAEMLITZ, FRED	TOOLS	300.00
TIETJE, DEBORAH	EXPENSE REIMBURSEMENT	50.97
TIREVOLD, MARY	MEETING MILEAGE	44.00
TROPICAL VALLEY FISH & PETS	NATURALIST SUPPLIES	69.00
UKASICK, DAWN	MILEAGE	14.00
UNIFORM DEN	UNIFORM EQUIPMENT	13.50
UNITYPOINT CLINIC, OCCUPATIONAL MEDICINE	TESTING	307.00
US POSTAL SERVICE - POSTAGE B	PREPAID POSTAGE	1,000.05
VERIZON WIRELESS	C19 PUBLIC HEALTH HOT SPOT	901.72
VISA	ANNUAL FEE	92.84
WATSON & RYAN	Attorney Fees	1,372.50
WELLS FARGO - ELITE CARD	EXPENSES	510.05
WEST PAYMENT CENTER	WESTLAW	650.00
WINDSTREAM	PHONE	34.99
WINDSTREAM	PHONE	226.44
ZEMAN, SUE	MOWING	65.00
ZIEGLER	PARTS	479.45
	GRAND TOTAL	373,829.30

Motion by Schumacher, second by Hash to approve the following joint drainage district claim and forward to Dickinson County for payment:

Drainage District	Vendor	Amount	Work Performed
ECD 61 BR 61	Jacobson-Westergard	\$1,308.40	Professional Services

Motion by Glasnapp, second by Hash to proclaim September 2020 as National Voter Registration Month and September 22, 2020 as National Voter Registration Day. All ayes, motion carried.

Auditor Sathoff presented the Iowa Secretary of State's Vote Safe Iowa Initiative Grant Agreement. Sathoff explained that \$17,200 allocated to Emmet County will be utilized to protect Precinct Workers from exposure to COVID19 for the November 3, 2020 General Election. Some of these protections will be plexi-glass barriers, a ballot-folding machine and an absentee ballot envelope-opening machine. Motion by Quastad, second by Glasnapp to sign the grant agreement. All ayes, motion carried.

The Board reviewed the monthly Treasurer's report.

Hash and Sathoff reported on the meeting of the CARES Act Committee. The State of Iowa has allocated \$116,739.09 for Emmet County. As a matter of administrative convenience in the light of the emergency nature of this program, local governments may presume that 25% payroll costs for public health employees and 25% of payroll costs for public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Heidi Goebel in the Auditor's office is presently gathering all the information the State will require for the September 15, 2020 deadline. If Emmet County does not have enough for the first round, we will for sure have it for the second round.

Once funding is secured, the Committee will bring recommendations to the Board regarding how to utilize the funding.

Public Health Nurse, Kathy Preston joined the meeting and Chairman Pluth shared that he would be meeting with a contractor regarding the Annex roof issues.

Preston reported that there are 230 positive cases of COVID19 in Emmet County. She also reported that Emmet County Public Health would be doing all the contact tracing for Emmet County Schools and the College.

Environmental Health Director, Aimee Devereaux joined the meeting and shared that she had met with Preston last week and did hand in her resignation. Her last day will be October 2, 2020. Devereaux will be going to work for the Des Moines Area Community College. Schumacher and Pluth thanked Devereaux for her hard work and service to Emmet and Palo Alto County. Devereaux and Preston recommend that going forward the position should be full time and not shared with Palo Alto County, especially if the new employee does not have experience. Devereaux shared a summary with the Board of what the position all entails.

Devereaux also shared that there are many different venues to recruit for the position and that other counties are willing to mentor. The Board discussed various options for the position and Pluth will be in contact with Kathy Preston by the end of the week so that they can move forward with recruitment efforts.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Facility ID#
Prestage Farms of Iowa LLC	PI298 Finisher	#65437
Andy Gerhardt	Gerhardt Armstrong	#59669

Chairman Pluth adjourned the meeting at 11:20 a.m.

Amy M. Sathoff
Auditor

John Pluth
Chairman