

Approved Emmet County Board of Supervisor Minutes
September 1, 2020 at 9:00 a.m.
Regular Meeting
Board Room, Courthouse

Present: John Pluth, Chair
Jeff Quastad Vice-Chair
Roger Hash
Tim Schumacher
Todd Glasnapp

Absent:

Meeting ID: 895 7228 9248

Passcode: 226730

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Chairman Pluth, called the meeting to order. The Board and all present recited the Pledge of Allegiance. Motion by Quastad, second by Hash, to approve the minutes from the last meeting also approving them for publication. All ayes, motion carried.

During Public Forum, Auditor Sathoff reported that the Department Heads met last Thursday and formed a CARES Act committee to make recommendations on the \$116,739.09 allocated for Emmet County by Governor Reynolds proclamation. The committee consists of Barb Bohm, Amy Sathoff, Travis Sheridan, Kathy Preston, Mike Martens and Michelle Hoving. Sathoff would like to see a Supervisor on the committee also. Hash volunteered to serve on the committee. The committee will meet tomorrow at 9:00 a.m. in the Sheriff's department conference room.

Steve West came before the board to request approval of a permanent access easement agreement so that him and his wife can improve the existing driveway to gravel and trench electric to their property. The Emmet County Zoning office asked for the easement before issuing a building permit for the driveway.

Access to the property is now from 450th Avenue by using the existing north entrance to Wolden Park. They would like the driveway to connect directly to 450th Avenue. The West family owns six lots and plans to build a home.

Present for discussion on the easement were Conservation Director Eric Anderson, Zoning Administrator Barb Bohm, Dan Burton from the Engineer's office and County Attorney Melanie Summers Bauler.

Motion by Quastad, second by Glasnapp to approve the access agreement with Steven and Sherry West as presented. All ayes, motion carried.

Public Health Nurse, Kathy Preston spoke with the Board regarding a roof leak at the Annex building. Pluth will follow up with a potential contractor to fix the roof.

Preston also asked the Board to approve the annual County Wellness Clinic that Public Health performs. She is recommending that the blood panels may be done yearly for any employee wanting them done. No dates have been set at this time. Motion by Schumacher, second by Hash to approve the annual County Wellness Clinic as recommended by Preston. All ayes, motion carried.

NW IA Regional Housing Trust has asked Emmet County to pledge \$4,437 for FY 2021. Emmet County's contribution would serve as the local match requirement for FY2021 State Housing Trust Fund Application. The cash contribution would need to be made on or around January 1, 2021. Auditor Sathoff shared that each year the amount changes and that FY2021 was budgeted for the max that has been requested in the past of \$5,800. Motion by Hash, second by Quastad to approve the contribution. All ayes, motion carried.

The Board discussed their recent tour of the Danish Heritage Center in Ringsted and the Ringsted Community Improvement Organizations request for L.O.S.S.T. funding. There are concerns regarding the roof and long-term community involvement.

Sue Nelson with the Organization discussed the various projects the group has sponsored. She shared that they have raised \$9,000 toward the mold remediation project.

Motion by Schumacher, second by Glasnapp to allocate \$10,000 in L.O.S.S.T. funds toward the project and an additional \$5,000 in matching funds if the Organization can raise their matching funds within 6 months. All ayes, motion carried. Nelson thanked the Board for their contribution and time.

Steve Woodley and Mike Dalen representing the Estherville VFW requested the Board abate the property taxes for the Estherville VFW for the tax year 2019. Taxes for 2019 are payable in September 2020 and March 2021. The Board of Review made the property 100% exempt for 2020 and the Supervisors abated the 2018 taxes in January.

Motion by Quastad, second by Glasnapp to abate the \$2,810 2019 property taxes for the Estherville VFW. Roll call vote: AYES: Glasnapp, Quastad, Hash, Pluth. NAYS: None. Schumacher abstained from the vote.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Facility ID#
Mark Neppel	E-Hawk One	#59815
Mark Neppel	Neppel Finishers	#58398
Richard & Karen Howard	R&K Swine Corp	#58170
Summit Pork II, LLP	Jack Creek 26	#70408

Motion by Glasnapp, second by Schumacher to adjourn the meeting at 10:44 a.m. All ayes, motion carried.

Amy M. Sathoff
Emmet County Auditor

John Pluth
Chairman