

Approved Minutes Emmet County Board of Supervisor Minutes  
May 26, 2020 at 9:00 a.m.  
Regular Meeting  
Board Room, Courthouse

Present: John Pluth, Chair  
Jeff Quastad Vice-Chair  
Roger Hash  
Tim Schumacher  
Todd Glasnapp

Absent:

Meeting ID: 865 2815 4654  
Password: 451965  
One tap mobile  
+13017158592,,86528154654#,,1#,451965# US (Germantown)  
+13126266799,,86528154654#,,1#,451965# US (Chicago)

Chairman Pluth called the meeting to order. The Board and those present recited the Pledge of Allegiance. Motion by Quastad, second by Hash to approve the minutes from last week's, also approving them for publication. All ayes, motion carried.

During public forum, Glasnapp updated the Board that he attended a NW Iowa Housing meeting via Zoom and that the current Director is retiring and they are promoting from within for her replacement.

Pluth shared that the Emmet County Fair Board has not made a decision on the Emmet County Fair at this point.

Walter Davis-Oeth reported that graveling is presently 60-70% complete and should be complete by the end of June. Davis-Oeth reported that the A13 paving project should be starting next week and that the N26 project would be starting at the end of June.

Pluth shared that he had a question about boring under an intersection of A33 east of Wallingford. Davis-Oeth will check up on it.

Emmet County Attorney, Melanie Summers Bauler presented the Departmental Head update on the re-opening of the Courthouse. Updates include:

- Clerk's Office: No plexi glass yet.
- Treasurer's Office – DOT: Construction is ongoing.
- Treasurer's Office: Taking appointments at this time.
- Assessor's Office: Plexi glass is in place and the Assessor's Association is trying to find a way to safely resume field work.
- Recorder's Office: Plexi glass is in place and taking appointments.
- Auditor's Office: Voting is still going on but voters are encourage to vote curbside. Early voting will be done curbside this week and Election Day will be held at the Emmet County Fairgrounds.
  - Thermascan is installed and being utilized.
  - EMA Director Travis Sheridan delivered masks to Departments and Face Shields were shared by Auditor's Office.
  - District Court dates have been pushed back until July. Jury trials are to September and Juvenile will be left to the Judge's discretion.
  - EMA Director Travis Sheridan shared that Emmet County has 7 cases of COVID19, with 3 cases recovering. He also shared that there are some good news regarding potential vaccines for COVID19.
  - Auditor Sathoff shared that new signs have been placed on the doors and that all visitors will enter through the west entrance of the building.

The Board reviewed a claim for joint drainage district ECD 61 from Clay County for tile repair for \$550. B&B Farm Drainage performed the work. Quastad noticed that the bill included ditch work and not drainage district work. The Board will check with Aaron in Clay County regarding this since Emmet County does not charge drainage districts for work done in the road right of way.

Auditor Sathoff reported that the revolving loan fund presently has a balance of \$101,728.26. Auditor Sathoff also shared some history of the revolving loan fund. The fund has been utilized in many ways including, low interest loans, forgivable loans and community investment projects.

Josh Gates from Armstrong joined the meeting via Zoom to request assistance from the Emmet County Revolving Loan Fund. Josh and his wife are trying to buy Armstrong Building Supply. North Star bank has approved their loan but they will need to have a 25% down payment. The total loan will be for \$165,000 to \$170,000 with a down payment of \$42,000 to \$45,000.

Schumacher asked if Gates had approached the City of Armstrong for assistance. Gates has applied to the City but has not heard back yet.

Gates is asking for approval of a \$25,000 loan to repaid over 5 years at 2% interest with payments being made annually.

Motion by Schumacher, second by Hash to approve the request and forward a letter of commitment to Gates. Auditor Sathoff will work with County Attorney Bauler on the paperwork and Auditor Sathoff will prepare the letter of commitment. All ayes, motion carried.

Motion by Glasnapp, second by Quastad, to adjourn the meeting. All ayes, motion carried.

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Amy M. Sathoff  
Auditor & Clerk to Board of Supervisors

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John Pluth  
Chairman