

Approved Minutes Emmet County Board of Supervisor Minutes  
 April 28, 2020 at 9:00 a.m.  
 Regular Meeting  
 Board Room, Courthouse

Present: John Pluth, Chair  
 Jeff Quastad Vice-Chair  
 Roger Hash, joined via Zoom meeting  
 Tim Schumacher, joined via Zoom meeting  
 Todd Glasnapp

Absent:

Meeting ID: 852 2935 3501  
 Password: 013180  
 One tap mobile  
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 +13126266799,,85229353501#,,013180# US (Chicago)

Chairman Pluth called the meeting to order. The Board and those present recited the Pledge of Allegiance. Motion by Schumacher, second by Quastad to approve the minutes from last week's meeting, also approving them for publication. All ayes, motion carried.

During public forum, Emmet County Treasurer Brenda Moore reported to the Board that due to Governor Reynolds Proclamation there will be no tax sale in June. She also reported that due dates for Property Taxes, Titles and Transfers are extended until May 27 without penalty.

Quastad attended ECCOG & Central IA Detention meetings.

Pluth reported that COVID-19 meetings have been changed to Monday, Wednesday and Friday.

Walter Davis-Oeth reported that road crews are working on the Tuttle Lake Road and are well into graveling season. The Board and Davis-Oeth discussed directional boring under roadways by private tiling companies and maintaining grade while doing so.

At 9:30 a.m., the Board opened the public hearing on the FY2020 Emmet County Budget Amendment #1. Emmet County Auditor Amy M. Sathoff presented the amendments to the County's budget as follows:

**FY20 BUDGET AMENDMENT SUMMARY  
 EMMET COUNTY BUDGET AMENDMENT #1 - April 28, 2020**

<b>EXPENDITURES</b>		
<b>Department</b>	<b>Reason</b>	<b>Amount</b>
<b>Local Option Sales</b>		
Board of Supervisors	SO Storage Building, Armstrong Sign,	\$ 85,000.00
	Estherville Pool, Drift Busters	
	<b>Total Local Option Sales</b>	<b>\$ 85,000.00</b>
<b>Service Area 01 - Public Safety &amp; Legal Services</b>		
Sheriff & Jail	Extra Help & Grant Expenditures	\$ 23,495.00
	<b>Total Service Area 01</b>	<b>\$ 23,495.00</b>
<b>Service Area 06 - County Environment &amp; Education</b>		
Libraries	Statutory Amount due to Valuation Change	\$ 1,044.00
	<b>Total Service Area 06</b>	<b>\$ 1,044.00</b>
<b>Service Area 03 - Physical Health &amp; Social Services</b>		
Local Health	Server & COVID-19	\$ 26,055.00
	<b>Total Service Area 03</b>	<b>\$ 26,055.00</b>
<b>Service Area 07 - Roads &amp; Transportation</b>		
Secondary Roads	Road & Bridge Construction & Misc	\$ 1,897,871.00
	<b>Total Service Area 07</b>	<b>\$ 1,897,871.00</b>
<b>Service Area 09 - Administration</b>		
Non Departmental	COVID-19 Emergency Funds	\$ 50,000.00
	<b>Total Service Area 09</b>	<b>\$ 50,000.00</b>

	<b>TOTAL AMENDMENT EXPENDITURE</b>	<b>\$ 2,083,465.00</b>
<b>REVENUES</b>		
<b>Department</b>	<b>Reason</b>	<b>Amount</b>
<b>Service Area 01 - Public Safety &amp; Legal Services</b>		
Sheriff	Grants	\$ 14,100.00
	<b>Total Service Area 01</b>	<b>\$ 14,100.00</b>
	<b>TOTAL AMENDMENT REVENUE</b>	<b>\$ 14,100.00</b>

The Auditor's office did not receive any written comments to the Budget Amendment. The Zoom meeting participants had no comments to the Budget Amendment.

Motion by Quastad, second by Hash to close the public hearing. All ayes, motion carried. Roll Call Vote: Ayes: Schumacher, Hash, Glasnapp, Quastad and Pluth Nays: None

Motion by Quastad, second Schumacher, to approve the budget amendment as published and presented by Auditor Sathoff. All ayes, motion carried.

Denise Ballard presented the IGHCP Health Insurance Renewal for Emmet County. Emmet County's loss ratio was 75% for calendar year 2019. Emmet County claims are down right now due to COVID-19. Emmet County averages just under \$45,000 in partially self-funded claims. Ballard noted that Wellmark's Doctors on Demand has went from a \$20 co pay to a \$0 co pay. Emmet County's overall rate increase was 8.25%. There was no change to the Delta Dental Plan. Motion by Quastad, second by Hash to approve the renewal as presented by Ballard. All ayes, motion carried.

Auditor Sathoff presented Resolution 20-10. This resolution adopts a Segregation of Duties Policy for Emmet County and part of the requirements for Iowa Homeland Security. Motion by Hash, second by Quastad, to adopt Resolution 20-10 adopting Emmet County's Segregation of Duties Policy. Roll Call Vote: Ayes: Pluth, Glasnapp, Schumacher, Quastad & Hash. Nays: None. Motion carried.

Auditor Sathoff presented Resolution 20-11. This resolution adopts a Privacy and Confidentiality Policy for Emmet County and part of the requirements for Iowa Homeland Security. Motion by Schumacher, second by Glasnapp, to adopt Resolution 20-11 adopting Emmet County's Privacy & Confidentiality Policy. Roll Call Vote: Ayes: Pluth, Glasnapp, Schumacher, Quastad & Hash. Nays: None. Motion carried.

Motion by Glasnapp, second by Schumacher, to pay the following joint drainage district claims:

District	Vendor	Amount	Description
EPA 21 Line B Lat 2	Kent Malm	\$ 20.00	Repair tile blow site visit
EPA 21 Line B Lat 2	King Excavation	\$954.50	Repair Tile Blow

All ayes, motion carried.

The Board reviewed the following Manure Management Plans:

Owner	Facility Name	Facility ID#
Mike Kollasch	Jack Creek Site	64637

Motion by Schumacher, second by Glasnapp, to adjourn the meeting at 10:25 a.m. All ayes, motion carried.

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Amy M. Sathoff  
Auditor & Clerk to Board of Supervisors

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John Pluth  
Chairman